



Wyoming Department of State Parks and Cultural Resources
Wyoming State Archives
Barrett Building, 2301 Central Avenue
Cheyenne, Wyoming 82002

TEMPORARY RECEIPT OF RECORDS

These records have been received by the Wyoming Department of State Parks and Cultural Resources, Wyoming State Archives (WSA) on a temporary basis. They are being offered as a ☐ donation ☐ loan for duplication.

Donations are considered for addition to the State Archives collections by the WSA Acquisitions Committee (Committee) which meets roughly once a month. Thank you for completing this form with information which the Committee will use to reach its decision.

I ☐ do ☐ do not wish this gift to be acknowledged with a letter from WSA.

Name of Lender: _____
(Please print)

Address: _____

Cell Phone: _____ **Home/Work Phone:** _____ **E-mail:** _____

Describe records (Include a brief description, including dates covered and names of primary authors):

What do you know about the person or organization who created these records?

I understand that the WSA is under no obligation to accept these records as part of its permanent collections. This form does not imply acceptance by the State. It documents objects held, but not owned by the State.

If the donation is not approved, the records may be ☐ Retrieved by Lender ☐ Returned to Lender (at Lender's expense)— ☐ Offered to another agency ☐ Disposed

The Lender agrees to all terms set forth in this form.

Name of Lender (print): _____ Signature of Lender _____

Signature of WSA Staff Receiving: _____

Date: _____

Applicable Law/Venue

The construction, interpretation, and enforcement of this Temporary Receipt of Records shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The Courts of the State of Wyoming shall have jurisdiction over this Temporary Receipt of Records and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.

Sovereign Immunity

Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and the Wyoming Department of State Parks and Cultural Resources, Wyoming State Archives expressly reserve sovereign immunity by entering into this Temporary Receipt of Records and specifically retain all immunities and defenses available to them as sovereigns. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Temporary Receipt of Records shall not be strictly construed, either against or for either party, except that any ambiguity as to sovereign immunity shall be construed in favor of sovereign immunity.

Indemnification

The Lender shall release, indemnify, and hold harmless the State of Wyoming, the Wyoming Department of State Parks and Cultural Resources, Wyoming State Archives and their officers, agents, and employees from any and all claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of the Lender's failure to perform any of the Lender's duties and obligations hereunder or in connection with the negligent performance of the Lender's duties or obligations, including, but not limited to, any claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of the Lender's negligence or other tortious conduct.

Action Taken	Date
<input type="checkbox"/> Accessioned (Permanent Collection)	_____
<input type="checkbox"/> Offered to State Archives, State Museum, or Historic Site: _____	_____
<input type="checkbox"/> Offered to other archival repository: _____	_____
<input type="checkbox"/> Part of collection returned to Lender: _____	_____
<input type="checkbox"/> All of collection returned to Lender: _____	_____
Notes: _____	
<input type="checkbox"/> Other Action Taken _____	_____